

# Nicole Robinson

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## Education

**Illinois State University**  
**Normal, IL**

**May 2011**

Major: Finance Minor: Insurance & Financial Planning  
Major GPA: 3.39/4.0

## Objective

Seeking an internship position with a concentration on finance and insurance.

## Work Experience

**Rochester Ice Deli, Rochester IL, *May 2004-August 2009***

- Greeted and took orders from customers to provide a friendly and helpful atmosphere and to ensure customer satisfaction
- Depositing of cash to better manage operational cash flow
- Stock inventory to keep up with consumer demand and prevent shortages
- Continuously sanitize and detail the Ice Deli to maintain customer satisfaction, as well as meet state requirements

**Childcare, Springfield IL, *Summer of 2003 – Present***

- Total child care of two children along with various responsibilities
- Incorporated educational activities into their daily schedules
- Insured a safe and healthy environment while in my care
- Managed two children's weekly schedules as well as transported them to their weekly events and kept them on a specific time schedule

## Activities

**Gamma Iota Sigma, *August 2009 - Present***

- Professional Insurance Co-ed Fraternity
- Attended fraternity events in order to grow professionally, philanthropically, and socially

**2008 National Summit on American Competitiveness Volunteer, *May 22-24, 2008***

- Worked with U.S. Department of Commerce
- Developed communication, organizational, and leadership skills with leaders of numerous companies