

# Matthew Olson

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## Objective:

- To obtain an actuarial internship

## Actuarial Exams:

- Exam 2/FM – Passed, May 2009
- Exam 1/P – Sitting, January 2010

## Education:

- Illinois State University – Actuarial Science Major GPA: 4.00/4.00
- Expected Graduation Date: May 2011

## Work Experience:

- **Secretary of IT – Illinois State Student Government Association** April 2009 – Present
  - Maintain and update the Student Government website using MySQL, html, CSS, PHP, JavaScript and ASP programming languages
  - Provide technical support for all Student Governmental needs
  - Serve as a chairperson on the Student Affairs Information Technology Council
- **Easy Tech Sales Associate – Staples, Inc.** May 2008 – Present
  - Successfully explain technological aspects of products to non-technical customers
  - Repair and optimize the performance of computers brought in by customers
  - Offer excellent customer service through sales of computers, business machines and other technology related products

## Technical Skills:

- Proficient in Excel, VBA, Word, PowerPoint and Access
- Programming experience with Visual Basic, MySQL, Java, html, CSS, PHP, JavaScript and ASP

## Honors/Awards:

- Dean's List – all semesters at Illinois State University
- Country Scholar – awarded Fall 2009
- Illinois State Math Department Recognition for GPA