

KENNETH M. PAWULA

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Objective

Career in underwriting, brokerage, or finance

Education

Illinois State University, Normal, IL

Expected graduation May 2009

- Major: Insurance and Finance
- Earned and Financed 95% college expenses

Summary of Qualifications

- Excellent leadership skills with ability to organize projects with attention to detail
- Strong work ethic with proven team building abilities to motivate, manage, lead and organize
- Excellent communication, customer service and interpersonal skills
- Ability to work well under pressure, using good judgment and follow through
- Aptitude for assimilating new information quickly, strong problem solving skills
- Diplomatic, discreet and dependable with a high level of initiative

Work Experience

Coca-Cola Enterprise, Park City, IL

June 2007-October 2008

- Provide great customer service
- Continue to work flexible hours
- In charge of multiple stores with display building, stacking, and order writing

Illinois State University, Normal, IL

August 2005- May 2008

Resident Assistant/ Desk Attendant

- Maintained budget for resident floor
- Served as a supervisor, advisor, and role model to students
- Built a community amongst residents and promoted involvement in clubs and organizations
- Explained and enforced residence hall and university policies
- Managed daily operations of facilities
- Demonstrated leadership in planning, group discussions, and interactive activities

Jewel-Osco, Crystal Lake, IL

June 2006-August 2006

Summer Internship

- Managed department personal
- Wrote daily orders based on previous years
- Worked every department to learn different leadership styles
- Worked on advertising/hiring project with other interns

Jewel-Osco, Buffalo Grove, IL

June 2002- Breaks

Grocery Clerk

- Executed floor plan to create displays and stock shelves
- Volunteered to work double shifts and late hours in order to have shifts covered
- Provided excellent customer service and preformed general duties as needed
- Utilized problem solving skills
- Work ethic and skills recognized and promoted in two months to grocery clerk

Awards and Activities

- Active member in Gamma Iota Sigma
- Attended REBEX(Risk and Employee Benefits Conference and Exhibition) 2007 and 2008
- Argonaut Great Central Insurance Scholarship recipient 2008
- Jewel-Osco Scholarship recipient 2004
- Executive board of Illinois State Residential Association: Budget, Spirit and Philanthropic chairs
- Plan on taking and passing two CPCU exams upon graduation