

KEN SMITH FINANCIAL REGULATORS PROGRAM
ILLINOIS STATE UNIVERSITY
June 16 – June 26, 2009

GENERAL INFORMATION

ARRIVAL: Tuesday, June 16, 2009 -- Participants will check into the Best Western University Inn between 4:30 p.m. – 6:00 p.m. The hotel address is:

Best Western University Inn
6 Traders Circle
Normal, IL 61761
(309) 454-4070

ACCOMMODATIONS: Each participant will have a single room.

ORIENTATION: An orientation dinner for participants and staff is planned. Transportation will be provided. The bus will depart from the hotel at 6:45 p.m. Attire for the evening is business casual.

MEALS: A continental breakfast will be provided at the hotel each morning. Lunch will be served in the classroom building each day. Dinner will be provided at the hotel each evening.

TRANSPORTATION: Transportation will be provided daily to and from the classroom building by the hotel shuttle service. You also have the option of renting a car at the airport. Taxi service is available at the following numbers:

American City Cab Co.	(309) 828-5656
Checker Cab Inc.	(309) 828-0123
Red Top Cab	(309) 827-9707
Circle City Cab	(309) 829-5342

PARKING: If you drive to Bloomington/Normal or you chose to rent a car, campus parking will be at a parking lot in close proximity to the College of Business Building.

MAIL: Outgoing letters may be mailed at the hotel's front desk. To receive mail, it should be addressed to:

Your Name
Ken Smith Financial Regulators Program
c/o Katie School of Insurance
Campus Box 5490
Normal, IL 61790-5490
ATTN: Lesley Sauder

SECURITY: The front desk of the Best Western University Inn is staffed 24 hours a day.

LAUNDRY: There is a public laundromat, as well as a dry cleaning service available a few blocks from the hotel. You will need to bring laundry detergent, etc. You may want to bring a roll of quarters, even though change is available in the lobby.

TELEPHONES: Each hotel room has a telephone for incoming and outgoing local calls. Long distance calls may be made with calling cards.

EXTRAS: Wireless internet access is available in each hotel room, as well as in the classroom building.

Note: You may want to bring a cushion – remember you are sitting in a classroom all day.

CASH: Since it is difficult to cash personal checks from out-of-town banks, participants should plan ahead for their cash and spending needs while in Bloomington/Normal.

CLOTHING: Dress for the program is casual with an emphasis on lightweight clothing. The classroom is air-conditioned. Shorts are fine, but shoes and shirts are required in the classroom. Plan to bring a sweater or light jacket, as well as an umbrella for short walks across campus.

FOOD: There are vending machines located in the hotel. Several restaurants and convenience stores are located in close proximity to the hotel. They include:

McDonald's

Denny's

Steak n' Shake

McAlister's Deli

Pizza Hut

Kentucky Fried Chicken / A&W

As well as Chinese and Mexican cuisines from locally-owned restaurants

INSTRUCTIONAL

MATERIALS: Participants will receive notebooks with outlines of the topics to be presented and all supplies and materials needed for the program.