

Willis North America

Contact Person: Charmaine Green-Forde, *Human Resources Generalist*

Email Address: Charmaine.green-forde@willis.com

Address: One World Financial Center
200 Liberty Street, 3rd Floor
New York, New York 10281-1003

Phone: 212.915.7897

Fax: 212.519.5498

Company Website: www.willis.com/careers

Position Title: Insurance Intern

Opportunity Type: Internship

Opportunity Location: Chicago, IL

Salary/Wage Range: College Credit

Willis Group Holdings plc is a leading global insurance broker, developing and delivering professional insurance, reinsurance, risk management, financial and human resource consulting and actuarial services to corporations, public entities and institutions around the world. Willis has more than 400 offices in nearly 120 countries, with a global team of approximately 17,000 employees serving clients in virtually every part of the world. Additional information on Willis may be found at www.willis.com.

Insurance Noodle, founded in April 2000 by insurance professionals and acquired by Willis Group Holdings Limited in June, 2007 is an online quoting hub for insurance agents, offering small commercial property and casualty insurance solutions. Member agents access the hub's numerous admitted national carriers through one application entry point.

Job Description:

Assist the Noodle Service Manager and Leadership Team to develop and implement a range of solutions to free up the sales team and enable the agencies to submit more business by assisting with their enquiries. Successful applicants will have a solid chance to learn a lot about the and ultimately getting a very good grounding in how a dynamic, high volume and high tech business like InsuranceNoodle works.

Job Duties/Responsibilities:

- Gain exposure to a specific business area within Willis
- Work on ad-hoc projects
- Assist sales professionals with agency request regarding insurance products and report findings to requesting agency.
- Assist Noodle Service Manager and Leadership Team to develop and implement a range of solutions to free up the sales team and enable the agencies to submit more business by assisting with their enquiries
- Assist in identify methods to enhance user experience by providing feedback regarding site design and environmental intuitiveness

Education, Knowledge, Skills, & Abilities:

- Pursuing a Bachelor's or a Graduate degree
- Must be detailed oriented and have the ability to multi-task in a fast paced environment with tight deadlines
- Must have excellent processing and work flow skills
- Interpersonal and communication skills (both oral and written)
- Basic computer skills

Willis offers a competitive salary and a comprehensive benefits package including life, medical, dental, vision, flexible spending accounts, disability coverage, 401k and an employee stock purchase plan as well as many other options to full time employees.

Willis is an EEO/AA employer who supports Diversity.