

Cevaal Insurance Agency, Inc.

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Position Title: (Four positions are available and listed below)

(a) *Personal Lines Manager* (2 open positions)

- i. We are looking for 2 individuals to manage and hopefully grow our personal lines book of just over 1,000 customers.
- ii. Salary, Benefits, Bonus, Commission.

(b) *Commercial Lines Account Representative* (1 open position)

- i. We are hoping to hire an account rep to manage our part of our growing book of over 1,200 commercial clients.
- ii. Salary, Benefits, Bonus, Commission.

(c) *Commercial Lines Tech Assistant* (1 open position)

- i. We are looking for an individual to work in a supporting role for one or more of our account reps. This would include, but not be limited to: processing certificates, scanning & attaching policies, etc.
- ii. Salary, Benefits, Bonus, Commission.

Job Description:

We are a very rapidly growing Chicago area insurance independent agency. We grew over 40% this year and we are positioned to grow at an even greater rate next year. We are looking to upgrade our personal lines staff and add to our Commercial Lines staff. Over the past few months I have added 3 commercial staff members using a head hunter. Going forward I would like to add staff from recent college graduates who are hardworking and eager to build their career.

*Must have a good grasp of insurance coverages and forms.

Opportunity Location: Glen Ellyn

Opportunity Start Date: 12/01/2011

Opportunity End Date: 11/01/2020

Salary / Wage Range: \$30,000 - \$60,000 (in addition to benefits, commission, bonus)