

# Joseph V. Aluise

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## EDUCATION

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- **Illinois State University** Expected Graduation Date: May 2011  
Katie School of Insurance  
Bachelor of Science, Insurance

## EXPERIENCE

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- **ISU Event Staff** *Keith Smith: Assistant Facilities Manager* (2008-Present)
  - Assisted with setting up and cleaning up for all events at Illinois State, was security for events, dealt with day-to-day issues, helped with the responsibilities of job. Helped assisting new team members.
- **Willis of Illinois (Internship)** *Mike Liss: Managing Partner* (Summer 2008)
  - Dealt with policies coming in and out of the company. Analyzed vital information and sent it off to the client managers and/or producers. Constructed detailed reports of policies. Dealt with online databases in updating and upkeep of critical files. Worked in team-oriented situations. Learned how to work in a business environment and dealing with many responsibilities independently and team oriented. Answered phones and client services. Learned vital skills from many employees in leadership, teamwork, responsibility, respectfulness, and work ethic.
- **Jewel-Osco** (2007-2008)
  - Customer service in Normal and in Chicago, IL. Developed many necessary team skills. Leadership in taking charge and being responsible and respectful with customers.
- **Chicago Park District** (2006-2008)
  - Accountable for 6-12 year old boys and girls well being during activities ranging from field trips to facility activities. Was responsible in help with training for new employees, and took a big leadership role with care of kids and teamwork with other employees.
- **Lane Tech Driver Education** *Scott Eisenberg Director of Driver Education* (2006-2007)
  - Oversee operations with new students. Accountable for customer relations and databases of students. Collected money and was responsible for grading tests, up keep of vehicles, and care of range. Great balance of independent and team oriented situations.

## ACTIVITIES

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- **Gamma Iota Sigma Fraternity (GIS)** Present Member
  - Active member to create better networks and an overall better experience.
  - GIS and the Actuarial Club are important in enhancing the professional development of students interested in a career in the insurance industry.